

RAZE CREW MINI GRANT

PURPOSE:

To empower West Virginia teens to engage in tobacco prevention activities in their communities.

Raze is West Virginia's youth-led tobacco prevention initiative made up of teens between the ages of 12-18. Our mission is to tear down the lies of Big Tobacco using our passion, our power and our minds. This funding is to support local crews and their activities. For more information about Raze, or to apply online, visit our website at www.razewv.com.

We will fund up to 180 Crews for the school-year cycle. Each qualifying crew will receive a \$500 mini-grant for crew expenses and adult advisors will receive a \$550 stipend. All applications will be reviewed and scored by the Youth Empowerment Team (made up of representatives of the WV Division of Tobacco Prevention, American Lung Association in WV, WV Prevention Research Center, and Fahlgren Mortine media agency). You will be notified of funding status.

PROJECT REQUIREMENTS:

All funded applicants will be required to meet the following guidelines:

- Mini-grant recipients must form a Raze Crew with no less than five members (you may have as many additional members as you choose and you may continue to recruit throughout the year).
- Adult advisors and all crew members must be registered on the Raze Website.
- Adult Advisors must attend an "Adult Advisor Training" via conference call (multiple dates offered), or in person at a Regional Raze Kickoff Event (RRKE).
- Crew members are to attend one of the two RRKEs that will be offered every year in the fall.
- Crew members are strongly encouraged to attend Tobacco Free Day at the Capitol.
- Crews must complete a minimum of 30 commotions (teen activism events) throughout the year. Crews also must participate in up to four coordinated statewide commotions using provided "commotion kits."
- All commotions conducted by a crew must be registered on the Raze website.
- Adult Advisors must complete brief quarterly reports to describe progress.
- Crews are encouraged to partner with local tobacco coalitions to address issues in your communities. More

information will be provided with contacts in your area during the Adult Advisor training.

DISTRIBUTION OF FUNDING:

- All funded applicants will receive \$500 in empowerment funds to pay for meeting costs and crew activities to be paid to the fiscal agent at the beginning of the project. Allowable expenses will be detailed on your contract. Receipts will be required.
- All funded applicants will receive \$550 Adult Advisor stipend to be distributed in two \$275 payments. Advisors will be eligible for their first payment upon registration of 5 or more crew members, completion of registration of first 10 commotions, and submission of stipend request form. First stipend payment will be processed each winter. Advisors will be eligible for second stipend payments upon completion of at least 20 additional registered commotions and submission of all receipts. Second payments will be processed in the spring.

PLEASE NOTE:

- Only one mini-grant can be awarded per youth group.
- Only one adult advisor will be funded per youth group.
- Raze mini-grants cannot be used to purchase office equipment or fund the activities of another organization.
- Raze mini-grants can be used to purchase meeting and commotion materials and supplies, team building activities, and food.
- An expenditure reconciliation and receipts will need to be provided at the end of the grant cycle.
- If you have questions regarding our activities or funding please call or email Emma Rexroad at erexroad@lunginfo.org or 304-342-6600.

TRANSPORTATION GUIDELINES

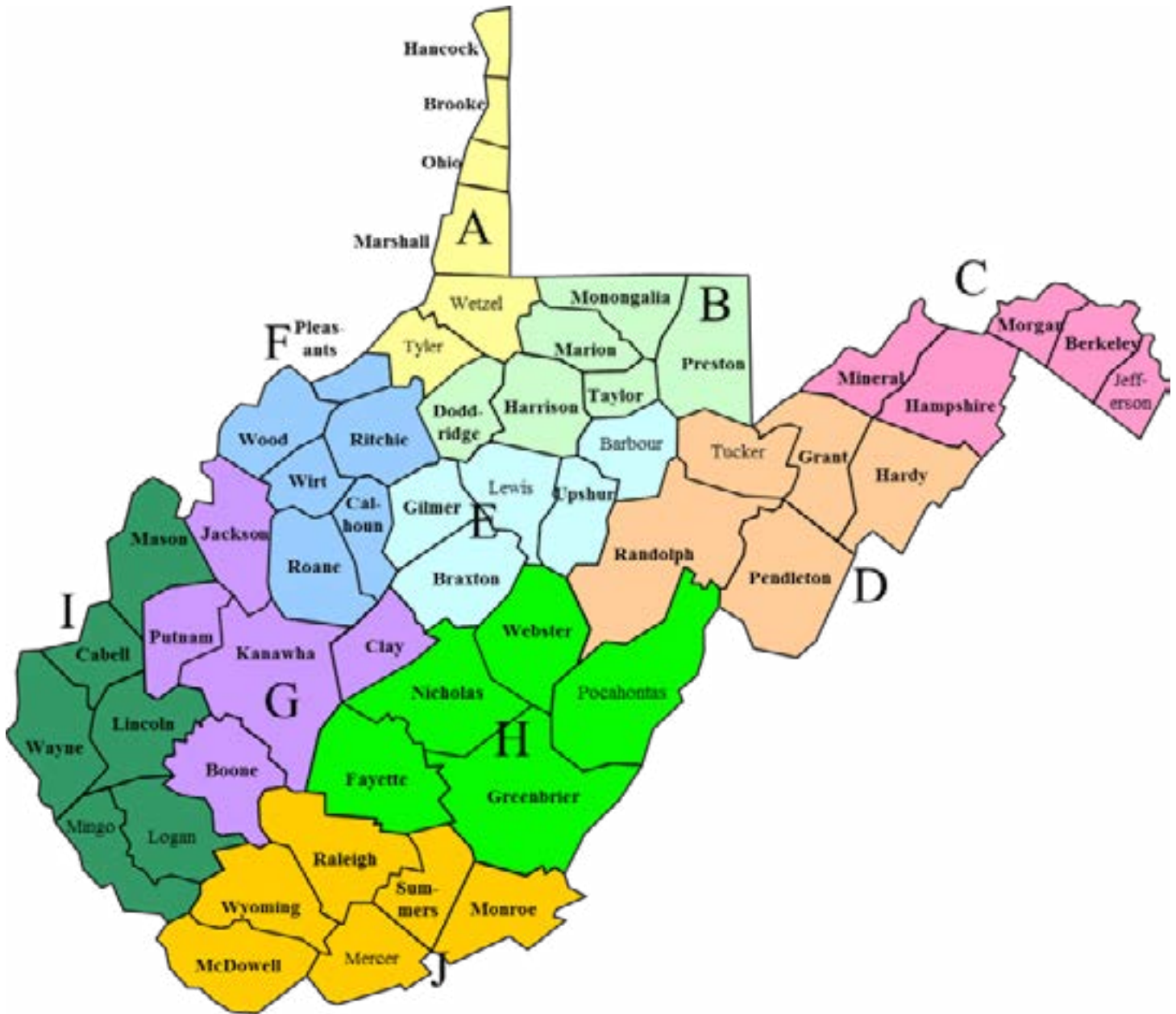
All applicants must be aware that teens are not allowed to transport themselves to state-sponsored Raze events such as Regional Raze Kickoff Events and Tobacco Free Day at the Capitol.

Transportation for the crew will be reimbursed for those events by the American Lung Association. Refer to contract for more details.



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WVDTP TOBACCO PREVENTION REGIONS



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APPLICATION

Cover Sheet (25 points)

This application is also available on line at www.razewv.com/join/adult-advisor

Region (see map on previous page) _____

County _____

Organization (school, church, club, etc.) _____

Applicant Name (Adult Advisor) _____

Applicant's Birth Date _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____

Home Telephone _____

Cell Phone _____ Will you accept text messages? ____yes ____no

FISCAL AGENT

(If different from applicant): _____

Mailing Address _____

City _____ State _____ Zip _____

Contact Person: _____

Telephone _____

E-Mail: _____

FEIN #: _____

Signature of Applicant Representative _____ Date: _____

Print Name and Title of Applicant Representative _____

RAZE
tear down tobacco lies.

PLEASE ANSWER THE FOLLOWING QUESTIONS

Describe your experience working with youth. **(25 points)**

Describe previous tobacco prevention work or discuss your interest in becoming involved in youth tobacco prevention. **(25 points)**

Briefly describe you and your organization's capacity to maintain a Raze crew (where will you hold meetings, organizational support, teen recruitment plan, etc.). **(25 points)**

Submit handwritten or typed applications to Emma Rexroad via U.S. mail or electronically:

American Lung Association in West Virginia

c/o Emma Rexroad

2102 Kanawha Blvd, East

Charleston, WV 25311

Phone: 304-342-6600 Fax to: 888-623-5757 Email: erexroad@lunginfo.org

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